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**KEIZER PARKS & RECREATION ADVISORY BOARD AGENDA**  
**Tuesday, March 8, 2022, 6:00 p.m.**  
**Keizer Civic Center**

1. CALL TO ORDER
2. APPROVAL OF MINUTES ~ February 2022
3. APPEARANCE OF INTERESTED CITIZENS
4. NEW/OLD BUSINESS
  - Grant Request – Splash Fountain Mosaic
  - Park Reports:
    - Tanya Hamilton: Country Glen & Northview
    - Gwen Carr: Claggett Creek & Bob Newton
    - David Loudon: Northridge & Hidden Creek
    - Katie Brady: Meadows & Ben Miller
    - Lisa Cejka: Ryan J. Hill & Willamette Manor
    - All: Keizer Rapids Park
5. STAFF REPORT
6. COUNCIL LIAISON REPORT
7. OTHER BUSINESS
  - Board Member Reporting to Council: **Gwen Carr, Monday March 21**
8. ADJOURNMENT

Reminders:

**Next Board Meeting**  
**Tuesday, April 12, 2022**



**KEIZER PARKS & RECREATION ADVISORY BOARD  
REGULAR SESSION MINUTES  
Tuesday, February 8, 2022  
6:00 p.m. Keizer Civic Center**

**CALL TO ORDER** – Chair Tanya Hamilton called the meeting to order at 6:01 p.m.  
Attendance was noted as follows:

**Present**

Tanya Hamilton, Chair  
David Louden, Vice Chair  
Matt Lawyer  
Gwen Carr  
Lisa Cejka  
Michael Pantalone (6:03)  
Clay Rushton

**Council Liaison Present**

Councilor Starr

**Staff Present**

Robert Johnson, Parks Division Manager  
Debbie Lockhart, Deputy City Recorder

**Absent:**

Mathew Poteet  
Katie Brady

**APPROVAL OF MINUTES:** Matt Lawyer moved for approval of the January 2022 Minutes. Lisa Cejka seconded. Motion passed as follows: Hamilton, Louden, Lawyer, Carr and Cejka in favor with Pantalone absent at time of vote, Rushton abstaining and Poteet and Brady absent.

**APPEARANCE OF INTERESTED CITIZENS:**

*Carolyn Holman*, representing the West Keizer Neighborhood Association, thanked the Board for keeping Palma Ciega Park in the Parks Master Plan and asked that the park be made more usable. She noted that neighbors have indicated that they would like to help with cleanup of limbs, debris and clutter, urged that regular mowing be scheduled and requested a viewing bench and trash receptacle.

*Carol Phipps*, Keizer, reported that the pathway behind Wallace House Park is eroded away on one side so that there is a substantial drop off. She requested that it be backfilled and possibly a white line be painted on the edge of the asphalt to visually caution walkers. Robert Johnson responded that crews have been in the park trying to resolve the problem. Fill will be brought in if needed. Alternatives to painting the line will be explored as well.

**NEW/OLD BUSINESS**

**Park Reports:**

- **Mike Pantalone: Palma Ciega** Looking good | **Sunset** some fresh dirt piles – possibly gophers; a few piles of branches.

- **Clay Rushton: Bair** Looking good | **Mike Whittam** Target shopping cart in park (Robert will take care of this).
- **Mathew Poteet: Keizer Little League & Clearlake** No report
- **Matt Lawyer: Wallace House** a group of young people cleaned up the park recently | **Chalmers-Jones** being used even at night with the use of vehicle headlights.
- **All: Keizer Rapids Park** Some branches down but not on pathway, very well used, portable toilet at boat in campsite very clean. Regarding disc golf unused concrete bases, Robert explained that the Disc Golf Club is still actively working in the park and the final cleanup is coming up. Regarding the boat dock being out of water, Robert explained that the river is low but the seasonal floats will not be put back until April at the earliest to allow for snowmelt runoff.

**STAFF REPORT:** Robert Johnson reported that:

- After the Master Plan is adopted staff will focus on scheduling improvements. Small ones will be done in this budget cycle; larger ones will be considered in the 3-5 year plan.
- There is \$12,500 remaining in the matching grant program. Anyone with a project is urged to apply for a grant. The Arts Commission is planning to submit a grant request for funding the mosaic at the splash fountain at the next meeting. The money has to be spent by June 30.
- Over 30 trees have been planted with 27 more coming up. Ten new street trees have been ordered for Country Glen. They are two different species of Maples and will be planted alternately to highlight varying fall color.
- Extensive vandalism continues at the Keizer Rapids Park restrooms including graffiti, fire and moving landscape boulders into the facilities. The skate park and Bob Newton Park were tagged during the same time.

**COUNCIL LIAISON REPORT:** Councilor Starr reported that the Updated Parks Master Plan was approved by Council. She urged everyone to assist the Community Diversity Engagement Committee in finding ways to engage the community, connect with different populations and encourage participation by reaching out and inviting them to meetings.

**OTHER BUSINESS:** Matt Lawyer announced the Civic Center Cleanup and Soggy Day in the Park events, shared details of last year's events and thanked Loren's for their participation.

Mike Pantalone will report to Council.

**ADJOURNMENT** ~ Meeting adjourned at 6:33 p.m.

***Next Meeting: March 8, 2022***

Approved: \_\_\_\_\_



**KEIZER PARKS IMPROVEMENT  
MATCHING GRANT PROGRAM APPLICATION**

All areas must be filled in and signed before submission.

Please submit by clicking the "Submit" button or deliver to City Hall at 930 Chemawa Road, Keizer, Attention: Debbie Lockhart

Name of Organization or Individual	Address
	Phone
	Email
Project Director	Address
	Phone
	Email
Project Name	Proposed Park Site:
Is the project identified in the current Parks Master Plan? <input type="checkbox"/> Yes <input type="checkbox"/> No (example: vegetative buffer along River Road at Meadows Park)	
Estimated project start date:	Estimated project completion date:
Budget: Parks Board Matching Grant	\$
Private Cash/Materials Donations	\$
Corporate Sponsorship	\$
Labor (estimated value)	\$
Total:	\$
Will a recognition sign be required? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Type of Project:</b> (check all that apply) <input type="checkbox"/> New Park Feature(s) <input type="checkbox"/> Replacement of Existing Park Feature <input type="checkbox"/> Park Rehabilitation	
Project Description: Describe the project for which the matching grant funds are requested including a description of labor and materials needed for completion of the project, a cost estimate for project completion if available, impact on the community, involvement of the organization itself and its volunteers. <i>Additional documentation may be attached to email that displays when "Submit" button is pressed.</i>	
*Successful applicants will be expected to follow all applicable city/state requirements/laws. *Grant recipients will be required to reapply for funds if the project is not completed by the agreed deadline.	
Signature <i>(electronic signature accepted)</i>	Date

Applications must be received by the first Tuesday of the month in order to be considered at the next Parks Board meeting (second Tuesday of each month).

**CITY COUNCIL MEETING: September 7, 2021**

**AGENDA ITEM NUMBER: \_\_\_\_\_**

**TO: MAYOR CLARK AND COUNCIL MEMBERS**

**THROUGH: R. WES HARE, CITY MANAGER**

**FROM: E. SHANNON JOHNSON, CITY ATTORNEY**

**SUBJECT: *RESOLUTION ACCEPTING AND APPROVING PLANS FOR PLACEMENT OF MOSAIC ART AT SPLASH FOUNTAIN***

The Keizer Public Arts Commission (KPAC) has been approached by Didier Planell. Mr. Planell proposes to place mosaic art on the vertical surfaces of the concrete walls/seats at the Splash Fountain.

KPAC approved the design at its July 20, 2021 meeting and moved to recommend that Council approve the location of the mosaic art on the vertical surfaces of the concrete walls/seats at the Splash Foundation. KPAC also moved to get permission to seek grant funding and perform fundraising efforts to pay for the mosaic art.

The Parks and Recreation Advisory Board approved the concept of the project on August 10, 2021.

The sample of the mosaic art is attached for your convenience. The attached Resolution accepts and approves the plans and allows placement of the mosaic art on the vertical surfaces of the concrete walls/seats at the Splash Fountain. The cost of the mosaic art is estimated to be \$11,200.00 and KPAC is requesting permission to seek funding through grants and fundraising efforts. The attached Resolution authorizes those efforts.

**RECOMMENDATION:**

Adopt the attached Resolution.

Please let me know if you have any questions. Thank you.

ESJ/tmh  
attachment



1 CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

2  
3 Resolution R2021- 3214

4  
5 ACCEPTING AND APPROVING PLANS FOR PLACEMENT  
6 OF MOSAIC ART AT SPLASH FOUNTAIN  
7

8 WHEREAS, the Keizer Public Arts Commission (KPAC) has been approached by artist  
9 Didier Planell requesting to place mosaic art on the vertical surfaces of the concrete walls/seats  
10 at the Splash Fountain;

11 WHEREAS, KPAC has approved the plans for the placement of mosaic art at the Splash  
12 Fountain;

13 WHEREAS, KPAC has requested that the Parks and Recreation Advisory Board  
14 approve the design and concept and such approval was granted at the August 10, 2021 meeting;

15 WHEREAS, the effort of KPAC and the artist has resulted in KPAC's request that the  
16 City Council of the City of Keizer accept and approve the proposal of placing mosaic art on the  
17 vertical surfaces of the concrete walls/seats at the Splash Fountain;

18 WHEREAS, KPAC also requests that it be allowed to apply for grants and perform  
19 fundraising efforts to garner the funds necessary to complete the mosaic art project;

20 WHEREAS, the Keizer City Council has considered the request and wishes to accept  
21 and approve the proposal and allow necessary fundraising efforts;

22 NOW, THEREFORE,

23 BE IT RESOLVED by the City Council of the City of Keizer that the placement of  
24 mosaic art on the vertical surfaces of the concrete walls/seats at the Splash Fountain is hereby  
25 accepted and approved by the City Council.  
26

1 BE IT FURTHER RESOLVED that any and all expenses connected with the mosaic art  
2 at the Splash Fountain estimated at \$11,200 shall be from grant funds with no match except soft  
3 costs and fundraising efforts by KPAC.

4 BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon  
5 the date of its passage.

6 PASSED this 7th day of September, 2021.

7

8 SIGNED this 7th day of September, 2021.

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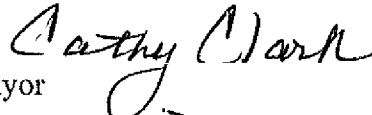

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Mayor  
  
City Recorder